

GOVT. NEW LAW COLLEGE, INDORE (M.P.)

INTERNAL QUALITY ASSURANCE CELL (IQAC) AND SUBMISSION OF ANNUAL QUALITY ASSURANCE REPORT (AQAR)

ESTABLISHMENT YEAR : 2003

Accredited B + by NAAC-2017



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, **Bengaluru - 560 072** India

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The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution GOVT. NEW LAW COLLEGE, INDORE

- Name of the Head of the institution : DR. SHOBHA SUDRAS
- Designation: PRINCIPAL
- Does the institution function from own campus: YES
- Phone no./Alternate phone no.: 0731- 24000083
- Mobile no.: 09425081751
- Registered e-mail: heglcind@mp.gov.in
- Alternate e-mail : principalgnlcindore
- Address : Govt. New law college, GACC Campus, A.B.Road , Bhawarkua , Indore (M.P.)
- City/Town : Indore
- State/UT : Madhya Pradesh
- Pin Code : 452001

2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education
- Location : Rural/Semi-urban/Urban: Urban
- Financial Status: UGC 2f and 12 (B)/ Self financing

- Name of the Affiliating University: Devi Ahilya Vishwa Vidhyalaya Indore
- Name of the IQAC Co-ordinator : Narendra Dev
- Phone no. : 07610154478

Alternate phone no.

- Mobile: 07610154478
- IQAC e-mail address: infognlc@gmail.com
- Alternate Email address: principalgnlcindore@gmail.com

3. Website address: www.gnlc.in

Web-link of the AQAR: (Previous Academic Year):

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website: It is published in broacher of the college.

Weblink: <https://gnlcindore.in>

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B+	2.64	2017-18	from: 2017 to: 2022
2 nd				from: to:
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: 05/04/2016 DD/MM/YYYY

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Conducted seminars and workshop	Various dates	College faculties and students
Capacity building program	20-21 January	250

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NA	NA	NA	NA	NA

9. Whether composition of IQAC as per latest NAAC guidelines: Yes

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 05

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website : No

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

If yes, mention the amount: NA

12. Significant contributions made by IQAC during the current year (maximum five bullets)

* Active directions to the university regarding reforms and changes in the syllabus prescribed.

* organised seminars and workshops

* Changes in the techniques for quality education

*Attempts have been made in the interest of students for the enhancement of employability

* Started remedial classes from this session

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
:Arranging more national seminars and workshops	College has arranged two nation seminars and one workshop.
: Arranging health check up for girls and blood donation Champ	The college has also arranged the health check up champ for the college girls. Also the college have arranged blood donation Champ under NSS.
: Competitive exams preparation for students	The classes for competitive exams such Civil Judge has also conducted in the college.
: Students support system	The support system for weak students though remedial classes have started, also the teachers guide students in library to make them now about the material to read in the books.
: Library to students by concern teachers	The concern subject teachers have given guidance to the students in the regard of their subject in library.
: Increase in teachers salary as per UGC norms as directed by NAAC	As per NAAC guidance and the teachers proposal the college have increased the faculty salary from the session.
: Skill based certification courses	The courses such as CAT, GST and Legal associate which are employability based have started to make and develop the practical skills of the students.

: Frequent field Visits for practical knowledge	Visits to High court, District Court and Family are done by the college to enhance the practical part of the students.
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14. Whether the AQAR was placed before statutory body? NO

Name of the Statutory body: Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes

Date: 13- 14 NOVEMBER 2017

16. Whether institutional data submitted to AISHE: Yes

Year: 2017-18

Date of Submission: 30th September 2018

17. Does the Institution have Management Information System?

No

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. New Law college, Indore is affiliated to The Devi Ahilya Vishwa vidhayalaya Indore. It is a Government institution, not the private one. It has to follow the curriculum prescribed by the university concerned. A Committee has been formed by the Principal of the college to see and examine the syllabus

of different classes for making the proper recommendations to the university. The committee is doing its work properly and examining the syllabus minutely. During examination of the curriculum the committee found that there is the unequal distribution of the subject in the different units. It was also found that the curriculum of the university is traditional and nobody takes pains to make it suitable for the period running. It was also found that in the syllabus of a particular subject books recommended also include Law series. The committee unanimously incumbent of the view that there should be a single copy system in the examination. The committee in this concern has made the proper recommendations to the proper authority of the university.

Besides this, the college is taking into consideration the well planned curriculum delivery by dividing the syllabus to the tenure of semester. Every faculty member is well aware with the fact that what he/she has to provide to the students during the month. This record has also been mentioned by the teacher concern in the teachers dairy regularly. During the course of curriculum delivery system, other ancillary activities in the class room take place like Presentation, Internal evaluation etc, A proper record for the internal evolution has been kept.

During this period the teacher concerned has to do a lot of things. One specific thing of the college is that the question hour after each period is made available to the students in which the students has to the doubts by way of questions in which the teacher concern who have just finished the lecture is under the liability to remove all the doubts of the participants of his lecture of the day.

In addition to this we also invite the persons from outside to deliver the guest lecture to the students pertaining to the subject. A list of the senior experienced faculties has been prepared for every semester who can explain himself before the students in a lucid interesting and conveniently.

Besides this the students have to deliver a lecture during class to judge there viability accuracy and confidence. The teacher as a judge explains the lacunae in the lecture of the students. This is the method by which it is found that what every student wants from the teacher. A heed is paid to every student according to his requirement.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
CAT COURSE	Certificate in Accounting technician	2 nd July- 2018	Focus of employability	Yes
GST	Goods and service Tax	20 August 2018	Focus of employability	Yes
Libre Office Suite writer training	Libre Office Suite writer training	14 November 2017	Focus of employability	Yes

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
B.B.A.LL.D (D421)	26TH June 2018		

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
NA	NA	NA	NA	NA	NA
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate	Diploma Courses			
No of Students	850	NA			
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses		Date of introduction		Number of students enrolled	
NA		NA		NA	
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
High court Internship			133		
District Court			40		
Family Court			10		
NHRC DELHI			03		
BHEL BHOPAL			02		
CYBER CELL			10		
Private Internship (under lawyers)			35		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes	Yes	NA	Yes	Yes	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
<p>Feedback is taken from teachers, students, parents and alumni. Feedback is in written and oral form. Students in our college having online system for variable feedback. We regularly look after the complaint of our students which we got online and after taking serious actions on this complaint after solving this complaint. We make them insure by emails so that privacy of students should be maintained.</p> <p>We regularly take feedbacks from the students about the teachers and their teaching methodology. We also take care of the students satisfaction regarding the teaching methodology in case the change in methodology is required than we take suggestions from IQAC.</p>					
CRITERION II -TEACHING-LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile					
2.1. 1 Demand Ratio during the year					
Name of the Programme	Number of seats available	Number of applications received		Students Enrolled	
LL.B	180	420		180	
LL.M	60	175		60	
B.A.LL.B	120	375		120	
B.B.A.LL.B	120	376		118	
2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	1131	109	29	5	9

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
29	8	Projector	4	1	Ppt presentation
		Smart board			Audio – visual lectures

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

When the session starts a committee organised by the Principal for mentoring the students. Which goes for ten days and remains continue throughout the year in various ways. The students are told about the importance of the study of Law. They are also made known about the career available in the field of law. The students are also well aware with the fact that their every step in the legal profession will strengthen the Rule of Law in the society and will keep anarchy afar from the country.

The students are made know that the country hitherto is going through a transitional era. The new things are coming day by day. Therefore it is must for them to keep pace with the changes occurring everyday in the society there role multiracial at one place they will fight for the justice for their client, at some other place they acting as judge will be the justice provider, at another place pursuing higher studies in law they may be the professors guiding the new generations about the rights and duties relationships. However the works of a law men a tremendous and they cannot be enlisted.

The day comes and period starts the saga of law is being again started the sound of the teacher comes well friends -: it was viridi chand who compelled the municipality of Ratlam to clean the city avoiding pleas. It was M.C.Mehta whose steps towards Taj corridor and cleanliness of holi river Ganga are well known. On the other hand they are told about doctrine of basic structure which prevents anyone from getting unfettered power of amending the constitution.

The students are made aware with the fact that their tools are words , sentences and language .Either they have to write something to deliver a lecture in the class-room in a meeting or arguing a case in a court , these tools will are guest , search , arguments logic etc certainly help them. So they must know the art of lawyering use the tools carefully. Side by side attributes of legal personality.

The students are told about ethics of legal professions and made cautious any disregard would make society a jungle full of animals without tails and teeth's. In a democratic society a lawyer has multiple roles to play. The students also made known about the three important functions they have to perform as a lawyer in modern society:

- A) He has to perform a role of an advocate and counsellor.
- B) He plays an instrumental role in designing the framework for conduction of collaboration works.
- C) He serve society as a whole , i.e., with a social welfare objective. The lawyer also serve as the effective instrumentality of social change. Whenever there occurs a major social change, there will be a lawyer

behind it. He is rather a pioneer of the change.

After this type of mentoring, the students are made aware with the fundamental of legal language for 2-3 days with the help language expert. However, the process never ends and it runs throughout the year in various forms.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1240	22	40:1

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
6	2	4	1	7

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>
NA	NA	NA	NA

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
LL.B	D435	Semester	1 ST October 2018	Date varies as the Result declaration is depend on the university
LL.M	C255	Semester	31 st October 2018	
B.A.LL.B	C264	Semester	15 October 2018	
B.B.A.LL.B	D421	Semester	5 October	

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous internal evaluation is based on the criteria decided by the college management. From this year onwards we add internal marks on the basis on following criteria:-

1. Attending the seminars/ conferences/ workshops
2. Presentation of research paper
3. Regular attendance in library

The final evaluation is always performed by the university and it only the internal evaluations which are performed & assessed by the institution and hence the marks use to be sent to the university whenever asked before the semester examination.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is followed as per the higher education norms and in examination regards it is followed as per university as the college is affiliated.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

This year the college has organised the two National level seminars and a workshop which were related to the research methodology, Law and social sciences. The total outcome of these academic activities is very positive increasing motivation among the information and adding a few attributes of legal personalities like reasoning, arguments and speaking power etc. These programmes were of no use if the participants would not be our students. The students participated with high enthusiasm and daringly expose them self what they want to say and the college administration as well other participants in the seminar took them very seriously. The college submits it with a high dignity that atmosphere of the college is not limited only to the classical pattern of classroom lectures but also it is craving for learning by doing.

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
D435	LL.B	161	64	39.75
C255	LL.M	60	36	60

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link):
 Student Satisfactory survey report are taken in the form of questionnaire and the records are maintained after their analysis.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 Resource Mobilization for Research****3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations**

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	NA	NA	NA	NA
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (other than compulsory by the College)				
International Projects				
Any other(Specify)				
Total				

3.2 Innovation Ecosystem**3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year**

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Challenges to Indian democracy in present scenario	Social science	9 th – 10 th March

National workshop on research methodology				Law		22-21 January		
Challenges before Law in 21 st century				Law		26 th -27 th October		
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year								
Title of the innovation		Name of the Awardee		Awarding Agency		Date of Award		Category
NA		NA		NA		NA		NA[
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year								
Incubation Centre			Name			Sponsored by		
NA			NA			NA		
Name of the Start-up			Nature of Start-up			Date of commencement		
NA			NA			NA		
3.3 Research Publications and Awards								
3.3.1 Incentive to the teachers who receive recognition/awards								
State			National			International		
NA			NA			NA		
3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)								
Name of the Department				No. of Ph. Ds Awarded				
LAW				03				
3.3.3 Research Publications in the Journals notified on UGC website during the year								
		Department		No. of Publication		Average Impact Factor, if any		
National		NA		NA		NA		
International		NA		NA		NA		
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year								
Department				No. of publication				
LAW				12				
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index								
Title of the paper		Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations	
NA		NA	NA	NA	NA	NA	NA	
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)								
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication		

NA	NA	NA	NA	NA	NA	NA
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty		International level		National level		Local level
Attended Seminars/ Workshops		5		20		21
Presented papers		3		18		20
Resource Persons		-		-		-
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
Title of the Activities		Organising unit/ agency/ collaborating agency		Number of teachers co- ordinated such activities		Number of students participated in such activities
Extension tour for Knowledge to NLIU		College only		1		5
Industrial visit to BHEL		College Only		3		50
Historical tour to Delhi		College only		4		90
High court visit for practical knowledge		College only		2		50
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year						
Name of the Activity		Award/recognition		Awarding bodies		No. of Students benefited
NA		NA		NA		NA
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year						
Name of the scheme		Organising unit/ agency/ collaborating agency		Name of the activity		Number of teachers coordinated such activities
College scheme		College		Knowledge extension		01
Plantation		NSS		Environmental awareness		2
NSS DAY		NSS		: Nukkad Natak : Speech		2
Gandhi jayanti		NSS		: Essay writing : debate : Campus cleanliness		2
Aids awareness		NSS		: Nukkad Natak		2
Youth week		NSS		: Essay Writing :Speech : Quiz : Poetry : Slogan		2

3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity		Participant	Source of financial support	Duration
NA		NA	NA	NA
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
NA	NA	NA	NA	NA
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation		Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
O.babuji.com		20-03-2017	: E-Marketing	4
Safeflex internatonal Limited		01-04-2017	: Employability	5
Lord Buddha Channel Limited		06-11-2017	: Mass Journalism	4
British Academy Pvt ltd		15-11-2017	: For Language	5
Sapphire heights Management training society		01-04-2017	: For Training In Management	5
Shri.Atal Bihari Bhajpii Govt. Arts And commers college indore		19-11-2018	: Research Work : Special Projects : Practical	4
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES				
4.1 Physical Facilities				
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year				
Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development	
50,00,000			48,17,901	
4.1.2 Details of augmentation in infrastructure facilities during the year				
Facilities			Existing	Newly added
Campus area			5 acres	NA
Class rooms			13	NA
Laboratories			-	-
Seminar Halls			01	NA
Classrooms with LCD facilities			04	01

Classrooms with Wi-Fi/ LAN	13	NA
Seminar halls with ICT facilities	01	NA
Video Centre	NA	NA
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	95,564
Value of the equipment purchased during the year (Rs. in Lakhs)	-	1,41,732
Others(infrastructural development)	-	48,17,901

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
50UL.2.0	FULL	FULL VERSION	2016

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7625	-	692	306989	8465	15,48,250
Reference Books	4000	-	-	-	4000	2,00,000
e-Books						
Journals					11	61,130
e-Journals						
Digital Database			N list	Manupatra	2	29,000
CD & Video						
Library automation	1	80000	-	-	01	80,000
Weeding (Hard & Soft)	287	45594	11	5000	298	50,594
Others (specify)						

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	165	3	2	3	NA	1	NA	12.7	NA
Added	-	-	-	-	-	-	-	-	-
Total	165	3	2	3	-	1	-	12.7	NA
4.3.2 Bandwidth available of internet connection in the Institution (Leased line) 12.7 MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility						Provide the link of the videos and media centre and recording facility			
MANUPATRA AND N LIST						http://www.manupatra.com http://www.nlist.inflibnet.ac.in			
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
NA		NA			NA		NA		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2,00,00,000	96,00,000	2,23,200	1,03,250
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)			
<p>1. Physical facilities :</p> <ul style="list-style-type: none"> GYMNASIUM: <ul style="list-style-type: none"> <u>Maintenance:</u> For the purpose of maintaining the gymnasium we have appointed a gym trainer at a regular basis, for security purpose we have appointed an expert for repair and oiling the instruments and machines on monthly basis. Day to daily entry of the students who visits gym are maintained. <u>Utilisation:</u> 			

For the physical fitness of the students for who regular exercise and for those who participate in state and national level competition in weight lifting and boxing

- **BADMINTON COURT**

Maintenance:

- : A sports in charge is there to maintain
- : he maintain the stock register
- : Monthly cleaning of badminton court

Utilisation:

We prepare our students for national and state level competition.

2. **LIBRARY:**

Our library is enriched with the oldest precious books to the modern e-library facilities.

Maintenance: The chief librarian of the college who keeps the stock of the books. There is a entry register for entering the library.

- : There is a separate register for issuing the books for students and teachers
- : Yearly subscription of various e-library portal are also there which are accessed in our e-library

Utilisation:

- : For the students and teachers as well

3. **COMPUTER LABS:**

Maintenance: The maintenance of the labs are regularly done by the lab in charge, the technicians pays timely visit to the college for checking if there is a need for maintenance

Utilisation:

- : The modern technology of the computers are helpful for the students for accessing the internet.
- : E-library facility can be availed in the computer labs.

4. **MUSIC ROOM:**

Maintenance:

- : There is an in charge faculty of the music club he keep a check on the instrument.

5. **CLASSROOMS:**

Maintenance: The proper maintenance of the classrooms is done on the daily basis cleaning on regular basis is done. The projector enabled classrooms are also maintained on the regular basis

Utilisation:

For conducting the lectures class wise, presentations etc

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Po scholarship (SC,ST,OBC)	469	83,27,234
	House rent (SC,ST)	134	30,72,600
	Gao Ki Beti	05	25,000
	Vikramaditya Yojana	01	2000

Financial support from other sources			
a) National	NA	NA	NA
b) International	NA	NA	NA

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial classes	December to February	40	College only
Group study	March to April	105	College only
Revision classes	May	112	College only

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-18	CIVIL JUDGE	25	-	05(PRE)	05
	IIT BOMBAY LIBRO OFFICE SUIT	-	110	-	-
	GST/ CAT	-	55	-	-

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year : We do have a redressal cell but the cases related to this type are yet not received

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
-	-	-

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
-	-	-	-	-	-

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling	Programme	Department	Name of institution	Name of Programme
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	into higher education	graduated from	graduated from	joined	admitted to
2017-18	1240	LL.B	Law	: High Court and District court	LL.M

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/qualifying	Registration number/roll number for the exam
NET	NA	NA
SET	NA	NA
SLET	NA	NA
GATE	NA	NA
GMAT	NA	NA
CAT	NA	NA
GRE	NA	NA
TOFEL	NA	NA
Civil Services	NA	NA
State Government Services	5	(1291, 1430, 1221, 1825, 1588)
Any Other	NA	NA

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
11(cricket, extempore, chair race, Rangoli, Dance, ramp walk, singing competition, debate, quiz , mehendi)	College level	127

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018	NLIU SPORTS FEST BHOPAL	NATIONAL	Badminton	-	-	Anas Moh. Kishan Paudel Aditya Shakya Vijay Mulewa
	National kho-kho	National	Kho-kho	-	-	Prachal Idate
	National Debate , Nirma University	National	-	Debate	-	Yash Chaturvedi Shana Sharma
	Pantnagar Debate Competition	National	-	Debate	-	Kunal Bhawar
	Yuva Manch Kukshi Debate	National	-	Debate	-	Kunal Bhawar

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student's council actively participated in academic functions of the institution. They helped in organising special Guest lectures, Seminars/Workshops and other competitions.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): The institution has alumni association but it is not registered yet it is under the process.
5.3.2 No. of registered enrolled Alumni: 200
5.3.3 Alumni contribution during the year (in Rupees) : NO
5.3.4 Meetings/activities organized by Alumni Association : 2
CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 Institutional Vision and Leadership
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) Since we are the government institution we don't have much decentralisation power but within the institution we do believe in participative management in these two ways: 1. Faculty Level: Faculties have allotted different committees in according to that they have to work in the coming semester such are arrangement of any upcoming event, academic work etc. 2. Administrative level: the administration has to take the decisions at their level related to students records, students scholarships, work related to admission etc.
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial: NO
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each): ❖ Curriculum Development: The college is affiliated to Devi Ahilya Vishwavidhyalaya Indore, therefore it follows the designed curriculum of the university. Since the university curriculum needed to be updated the college have asked the university to make certain changes in the syllabus. Also the committee of the college in this aspect suggested the university to make certain changes to the syllabus ❖ Teaching and Learning : The teaching learning methods are monitored on regular basis. : The college frequently plans the field visits (High Court, District court and Family Court) that are really helpful for practical learning. : The college staff specially pays attention to the slow learners and that to organise remedial and revision classes for them. : Students are encouraged to participate in national level competition for enhancing their leadership quality.

: Feedback are taken regarding the teachers and their teaching process by the students time to time.

❖ Examination and Evaluation:

The internal examination has been conducted in the semester in which the written and presentation basis marks has been given and the same will be sent to the university for the inclusion with the final university result.

❖ Research and Development:

The college is a research centre along with it the college has conducted the research methodology workshop too. The college promote the faculties to participate in the research related works also promote the students to make research paper. The college is going to published a research journal from this year which in under process.

❖ Library, ICT and Physical Infrastructure / Instrumentation

1)LIBRARY:

To make the college library enriched the college management provide the journals and the books in sufficient amount. E-library facility with the software like Manupatra and N-list for e-reading is also provided for students.

2) ICT: The college have the projector enabled classes which are helpful in seminars as well as students presentation, wifi enables campus in provided for the students.

3) Infrastructure/ Instrumentation: sufficient classrooms are available in the college some of them are proposed. Instruments for sports and music are also provided to the student. Proper maintenance of the instrument are being done by the college management.

❖ Human Resource Management:

Since we are the government body we do not have the college any human resource department, but the administration itself take care for the salary. But other than this the HR issues are taken under consideration by the college principal only.

❖ Industry Interaction / Collaboration

For the industrial interaction the college have taken the students for the industrial visit to BHEL Bhopal.

❖ Admission of Students :

The admission procedure is done on merit basis under HIGHER EDUCATION DEPARTMENT, the list of the students are given by the department and the college have to give admission accordingly.

6.2.2 : Implementation of e-governance in areas of operations:

❖ Planning and Development :

: We are planning for internal paper less communication.

: We are trying to enable all facilities given to students through our website like online feedback , timetable, schedules for events notices etc

❖ Administration

All the communication with the government is done through email

❖ Finance and Accounts:

Payments of the staff is done electronically.

❖ Student Admission and Support The admission procedure is fully conducted online under higher education.					
❖ Examination The examination form are filled online but the examination is still on paper.					
6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year Yes the faculty have provided the financial support for attending the conference of national level they also have provided paid leave for this kind of events.					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
2017-18	Mr. Suhail Vani Mr. Feroze Ahmend Mir Dr. Nidhi Kumar Tiwari	II National conference Teachers, Pune	World Peace University , Pune	6,000	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
2017-18	Research methodology and capacity building for faculty	Capacity building workshop	20 th - 21 st January 2018	35	3
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
II National teachers congress, Pune		3		10 th January – 12 th January 2018	
Faculty development program (research methodology and Capacity building)		35		20 th – 21 th January 2018	
Faculty development program for Research and development (Vishnav Institute Indore)		10		March 2018	
Advance research methodology workshop , DAVV university INDORE		03		29 TH AUGUST – 3 RD SEPTEMBER 2018	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		

Permanent	Fulltime	Permanent	Fulltime/temporary
2	22	2	3
6.3.5 Welfare schemes for			
Teaching	: Maternity benefit : Basic health related facilities : Only the permanent staff gets the welfare schemes of the government.		
Non teaching	: legal aid facilities : Only the permanent staff gets the welfare schemes of the government		
Students	: Basic health related facilities : legal aid facilities		
6.4 Financial Management and Resource Mobilization			
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) The college is a government institution hence the audit is conducted by the government and also the college conduct its internal Audit by an authorized CA (BASANT JAIN AND COMPANY)			
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)			
Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose	
Jannbhagidari samiti	2,00,00,000		
6.4.2 Total corpus fund generated : NA			
6.5 Internal Quality Assurance System			
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?			
Audit Type	External		Internal
	Yes/No	Agency	Yes/No Authority
Academic	NA	NA	NA
Administrative	YES	Government	YES BASANT JAIN AND COMPANY
6.5.2 Activities and support from the Parent – Teacher Association (at least three) The college don not have any parents teachers association but the college, do arrange for the parents teacher meeting. There is a proper connection between the each class teacher the students parents, regular interation use to take place in between them and timely feedback is taken.			
6.5.3 Development programmes for support staff (at least three) NA			
6.5.4 Post Accreditation initiative(s) (mention at least three) 1. Audio-Visual method			

2. Frequent Field Visit

3. Remedial classes and competitive exam preparation classes

6.5.5

a. Submission of Data for AISHE portal : (Yes /No) YES

b. Participation in NIRF : (Yes /No) NO

c. ISO Certification : (Yes /No) NO

d. NBA or any other quality audit : (Yes /No) NO

6.5.6 Number of Quality Initiatives undertaken during the year:

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2018	Research methodology and capacity building for faculties	20-21 January 2018	Two days	35
2018	National seminars (challenges to Indian democracy in present scenario)	9-10 march 2018	Two days	150
2018	Seminars on challenges before the law in 21 st century	26 th and 27 th October 2018	Two days	200
2018	Started competitive exams classes	2 nd – 17 th December 2018	30 days	120

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
SOLIDARITY DAY (SARDAR VALLAB BHAJAYANTI)	1 day	15	20

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources
: The proposal have been given for the solar plant for energy saving.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	2
Provision for lift	Proposed	-
Ramp/ Rails	Yes	2
Braille Software/facilities	-	-
Rest Rooms	Yes	2
Scribes for examination	-	-
Special skill development for differently abled students	-	-
Any other similar facility	-	-

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018	3	3	Date : 7 th august 2018 Duration: 1 day	Visit to deaf and dump school	: Issue related to deaf and dump students : and their related legal issues	50 students 2 staff
2018			Date : 28-3 January Duration : 7 days	Visit to badiyakeema village	: health issues of villagers : issue education related	50 students 5 staff
2018			Date: 4 october Duration : 1 day	Visit to old age home	: issue related to their family	35 students 1 staff

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
NA	NA	NA

7.1.6 Activities conducted for promotion of universal Values and Ethics		
Activity	Duration (from-----to-----)	Number of participants
Expert guidance on INTERNATIONAL AIDS day	1 day	200
EXPERT Lecture ON WOMEN EMPOWERMENT ON International Women Day	1	200

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- : Compost
- : Plastic free campus
- : Plantation by students and staff under NSS
- : Green wall
- : Farming in the campus
- : Water harvesting system

7.2 Best Practices

Describe at least two institutional best practices
 Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

1. PUT (PRE – UNIVERSITY TEST) : PUT is a kind of examination which is same as main university exam it is the pre model of main university exam. Usually students enter the college their 12th class exam and they are not use to with the mode of university examination and the pattern of writing. So to make them prepared and aware about the university exam pattern, it gets conducted.
2. Fee relaxation of Class- Topper : Prize distribution or giving scholarship are the way to appreciate the quality students. It encourages the students to perform more efficiently. In our college we have a peculiar rule to provide scholarship or fee relaxation to the topper students of the year. And every year we organise award distribution ceremony to appreciate those quality students who got archived first position in each class.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
 Provide the weblink of the institution in not more than 500 words

Legal aid cell of GNLC from February-01- 2018 to February-02-2018 had conducted legal aid camp at gram panchayat Badiyakeema for free of cost.
 Student of LLM third Sem interacted with villagers and provide them the information about their legal and constitutional rights. Also they interacted about the importance of education and legal education. They also explained them how the problems of common man can be solved with the help of legal education. Legal aid cell continuously organise such kind of free legal aid camp.

In the respective camp about 42 students of LLB third semester participated actively and legal awareness had been provided to the villagers. The camp was presided by the HOD of Government New College Indore Dr. N.K. Pagaria.

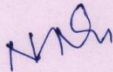
Terms and conditions of eligibility of free legal aid cell were explained to the villagers. The difference between civil cases, revenue cases, criminal cases were explained to the people of Badiyakeema. And the main provision of MP land revenue code-1959 were provided. The right to education was also explained to the villagers. The students of LLB also interacted to the Govt. School of gram Panchayat and discussed about sexual offenses. POCSO Act 2013 was also discussed. People were aware about the importance of their woods and the camp was successfully organised.

8. Future Plans of action for next academic year (500 words)

1. NAAC GRADE: The first and the foremost plan for the coming year is that the college have to improve the NAAC GRADE
2. Registration Legal associations of alumni : The college is also planning for making a registered association of alumni which is going to be very much helpful for getting employment for the students, training and internship.
3. The college is also planning for the National and International level competition of Quiz and MOOT COURT. International Level Seminars and workshops are the plans for coming year.
4. Extension of infrastructure includes of Girls common room , Library , a separate Moot court hall , making more smart class, virtual classes, video conference hall etc.
5. Digitalization of the records related to students as well as the administration is also in our plan for this year.
6. The IQAC is also working to make the college to have a Autonomous status.

Name NARENDRA DEV

Name DR. SHOBHA SUDRAS



Signature of the Coordinator, IQAC



Signature of the Chair
Govt. New Law College
INDORE (M.P.)
